

Swansboro Young Marines

From: Rank: _____ Name: _____ Platoon: _____

To: Adjutant

Via: (1) Platoon Commander

(2) 1st Sgt

Subj: AWARDS REQUEST

Encl: (1) Supporting Documentation

Award(s) with Effective date included: _____

Justification: _____

Platoon Commanders Signature: _____

1st Sgt Signature: _____